

How We Can Help



Scope of Services Provided

The Office of CME & IPCE is a strategic and educational partner to departments and centers within our institution, region and state as well as to national organizations whose mission and vision complement our own.

The Office of CME & IPCE provides a range of services for planning and producing educational activities in live meetings and self-study formats. These services include planning and consulting in the following areas:

- educational design
- needs assessment and gap analysis
- coordination with outside partners and vendors
- grants writing and requests
- review and provision of commercial grants agreements
- budget management
- management of disclosures and conflict resolution
- faculty selection
- peer-review of content
- marketing
- project and logistics coordination
- educational website development
- technical expertise in producing webinars and other internet-based activities
- faculty and staff training
- learner assessments
- evaluation of outcomes and impact of individual activities
- analysis of program level contributions to improvements in practice
- research in educational outcomes

Please contact us directly so that we can discuss your specific needs, our process, timelines and fees:

For new PI/QI CME projects, joint providerships and other outreach and larger projects and initiatives, contact Mila Kostic at mkostic@upenn.edu [1] or directly at 215-898-8872

For conferences initiated by Penn departments and/or affiliates, contact Belinda Rose at bjrose@upenn.edu [2] or directly at 215-898-8006

For Grand Rounds and other regularly scheduled series (RSS), contact Mindy Pollock Troy at mindyp@upenn.edu [3] or directly at 215-898-9603

For technical issues and MOC/CPE reporting questions, contact Rod Campbell at rodmanc@penncare.upenn.edu [4] or directly at 215-898-9750